

## **Guidelines for Educational Events in “underserved” countries**

The Education Council (EC) will organize educational events in “underserved” countries, in accordance with the EC guidelines with regards to the scientific and organizational structure of these events and as stated in the revised EC guidelines of September 2019.

**The financial part of these events will be adapted to the following:**

1: Countries to be included in this EC Policy should comply with the following criteria

- Belong to the medium or low category of Human Development Index in accordance with the United Nations Development Program Statistics [http://hdr.undp.org/sites/default/files/2018\\_human\\_development\\_statistical\\_update.pdf](http://hdr.undp.org/sites/default/files/2018_human_development_statistical_update.pdf)
- Have not organized in the past an ISAPS Educational event in accordance with the New EC reimbursement policy valid from 2016 onwards
- The National Society of the country is a Global Alliance member of ISAPS
- One event per year is allowed

2: The EC following unanimous decision of ISAPS Executive Committee (EXCO) can use funds up to 40.000\$ per year for the organization of these educational events in these countries.

### **Local organizers:**

- Will be waived from payment of ISAPS fees for educational events as per the existing policy of the EC

-Will be requested to cover Faculty accommodation and hospitality during the event

### **Travelling Faculty:**

The EC will support travel of Faculty with a fixed fee as follows:

- Overseas/Intercontinental flights: 2000\$
- Continental Flights: 800\$

Reimbursement will be granted after submission of the reimbursement form provided by the Executive Office as per ISAPS policy.

In certain cases where the EC will have justified evidence of financial constraints of the local organizers, further financial support of up to 5.000\$ can be used for local organizational expenses related but not limited to venue rental, hotel accommodation, and A/V support, provided that official documents and offers will be available minimum 6 months prior to the event date.

All other requirements and organizational issues should strictly comply with the existing EC policy and guidelines.

*Adopted: 15 October 2019*